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QIAcuity Safety Information and Installation Guide





911000, 911020, 911040, 911050

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Sample to Insight

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Introduction

Technical assistance

At QIAGEN[®], we pride ourselves on the quality and availability of our technical support. Our Technical Services Departments are staffed by experienced scientists with extensive practical and theoretical expertise in molecular biology and the use of QIAGEN products. If you have any questions or experience any difficulties regarding the QIAcuity or QIAGEN products in general, do not hesitate to contact us.

QIAGEN customers are a major source of information regarding advanced or specialized uses of our products. This information is helpful to other scientists as well as to the researchers at QIAGEN. We therefore encourage you to contact us if you have any suggestions about product performance or new applications and techniques.

For technical assistance and more information, please see our Technical Support Center at **www.qiagen.com/support/technical-support** or call one of the QIAGEN Technical Service Departments or local distributors (see back cover or visit **www.qiagen.com**).

Policy statement

It is the policy of QIAGEN to improve products as new techniques and components become available. QIAGEN reserves the right to change specifications at any time.

To produce useful and appropriate documentation, we appreciate your comments about this guide. Please contact QIAGEN Technical Services.

About this guide

This safety and installation guide provides information about QIAcuity in the following sections:

- Intended use
- Safety Information
- General description
- QIAcuity Installation
- QIAcuity Software Suite Installation
- Connecting the QIAcuity Software Suite to the QIAcuity instrument
- Maintenance Procedures
- Troubleshooting

Intended use of the QIAcuity

QIAcuity systems are designed to determine absolute amounts of target DNA in a sample by using a digital PCR (dPCR) approach.

Digital PCR uses the procedure of end-point PCR, but splits the PCR reaction in many single partitions, in which the template is randomly distributed across all available partitions. After PCR, the target molecule is detected by measuring the fluorescence – either of sequence specific DNA probes or of intercalating dyes – in all positive partitions. As the template is distributed randomly, Poisson statistics can be used to calculate the amount of target DNA per positive partition. The total amount of target DNA in all partitions of a well is then calculated by multiplying the amount of target DNA per partition with the number of positive partitions. Calculation of target concentration is determined by referring back to the volume in all analyzable partitions, i.e. partitions which were filled with reactions mix. The total number of filled partitions is identified by a fluorescent dye, present in the reaction mix itself. Absolute quantification by dPCR eliminates the need of standard curves to determine amounts of target DNA in a given sample.

Aside from absolute quantification, the QIAcuity software provides analysis modules for mutation detection, genome editing analysis, copy number variation (CNV), and gene expression analysis.

QIAcuity systems are intended to be used only in combination with QIAGEN kits indicated for use with the QIAcuity systems such as QIAcuity Nanoplates and QIAcuity PCR Reagents for the applications described in the kit handbooks.

If the QIAcuity is used with products other than QIAGEN kits or QIAGEN assays designed for dPCR, it is the user's responsibility to validate the performance of such product combination for any particular application.

The QIAcuity system is intended for use by professional users trained in molecular biological techniques and the operation of the QIAcuity system.

The QIAcuity system is intended for molecular biology applications. This product is not intended for the diagnosis, prevention, or treatment of a disease.

Requirements for QIAcuity users

This table covers the general level of competence and training necessary for transportation, installation, use, maintenance, and servicing of the QIAcuity systems.

Task	Personnel	Training and experience
Delivery	No special requirements	No special requirements
Installation	Laboratory technicians or equivalent	Appropriately trained or experienced personnel familiar with use of computers and automation in general
Routine use (running protocols)	Laboratory technicians or equivalent	Appropriately trained or experienced personnel with use of computers and automation in general
Assay design and validation	Scientist or equivalent	Appropriately trained or experienced personnel familiar with molecular biological techniques
Dust filter replacement	Laboratory technicians or equivalent	Appropriately trained or experienced personnel familiar with use of computers and automation in general
Preventive maintenance	QIAGEN service personnel or service technicians of an authorized agent	Trained and authorized by QIAGEN
Servicing	QIAGEN service personnel or service technicians of an authorized agent	Trained and authorized by QIAGEN

Table 1. Competence level and training required for QIAcuity users

Safety Information to Prevent Misuse and Personal and Material Damage

Before using the QIAcuity, it is essential that you read this user manual carefully and pay attention to the safety information. The instructions and safety information in the user manual must be followed to ensure safe operation of the instrument and to maintain the instrument in a safe condition.

The following types of safety information appear in this manual.

WARNING	The term WARNING is used to inform you about situations that could result in personal injury to you or other persons. Details about these circumstances are given in a box like this one.

CAUTION	The term CAUTION is used to inform you about situations that could
	result in damage to the instrument or other equipment.
	Details about these circumstances are given in a box like this one.

The advice given in this manual is intended to supplement, not supersede, the normal safety requirements prevailing in the user's country.

Proper use

WARNING	Risk of personal injury and material damage [W1]
	Improper use of the QIAcuity may cause personal injuries or damage to
	the instrument. The QIAcuity must only be operated by qualified personnel who have been appropriately trained.
	Servicing of the QIAcuity must only be performed by a QIAGEN Field Service specialist.

Perform the maintenance as described in the Maintenance Procedures section. QIAGEN charges for repairs that are required due to incorrect maintenance.



Risk of personal injury and material damage

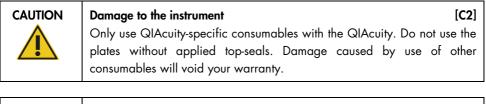
[W2]

The QIAcuity is too heavy to be lifted by one person. To avoid personal injury or damage to the instrument, do not lift the instrument alone. The bottom plane shall be used for lifting. Do not lift at the touchscreen.

WARNING	Risk of personal injury and material damage	[W3]
	Do not attempt to move the QIAcuity during operation.	

CAUTION	Damage to the instrument [C1]
	Avoid spilling water or chemicals onto the QIAcuity. Damage caused by water or chemical spillage will void your warranty.

In case of emergency, power OFF the QIAcuity at the power switch located in the back of the instrument and unplug the power cord from the power outlet.





Damage to the instrument

Do not drop objects into the instrument when the plate tray is ejected.

[C3]

WARNING	Ris
	The
	QL
	oth

Risk of explosion [W7] The QIAcuity is intended for use with reagents and substances supplied with QIAGEN kits or other than outlined in respective Instructions for Use. Use of other reagents and substances may lead to fire or explosion.

CAUTION	Damage to the instrument [0	[4]
	Do not stack instruments and do not place items on top of the QIAcuity.	

CAUTION	Damage to the instrument
	Do not lean against the touchscreen when it is pulled out.

[C5]

Electrical safety

Note: Disconnect the line power cord from the power outlet before servicing.

WARNING	Electrical hazard [W8] Any interruption of the protective conductor (earth/ground lead) inside or outside the instrument or disconnection of the protective conductor terminal is likely to make the instrument dangerous.
	Intentional interruption is prohibited.
	Lethal voltages inside the instrument When the instrument is connected to line power, terminals may be live and opening covers or removing parts is likely to expose live parts.

Damage to electronics[W9]Before powering ON the instrument, make sure that the correct supply voltage is used.
Use of incorrect supply voltage may damage the electronics.
To check the recommended supply voltage, refer to the specifications indicated in the type plate of the instrument.

WARNING	Risk of electric shock	[W10]
	Do not open any panels on the QIAcuity.	
	Risk of personal injury and material damage	
	Only perform maintenance that is specifically described in this user manual.	

To ensure satisfactory and safe operation of the QIAcuity, follow these guidelines:

- The line power cord must be connected to a line power outlet that has a protective conductor (earth/ground).
- Do not adjust or replace internal parts of the instrument.

- Do not operate the instrument with any covers or parts removed.
- If liquid has spilled inside the instrument, power OFF the instrument, disconnect it from the power outlet, and contact QIAGEN Technical Services.

If the instrument becomes electrically unsafe, prevent other personnel from operating it, and contact QIAGEN Technical Services.

The instrument may be electrically unsafe when:

- It or the line power cord appears to be damaged.
- It has been stored under unfavorable conditions for a prolonged period.
- It has been subjected to severe transport stresses.
- Liquids come in contact directly with electrical components of the QIAcuity.

Environment

Operating conditions

Explosive atmosphere The QIAcuity is not designed for use in an explosive atmosphere.	[W11]

CAUTION	Damage to the instrument [C6]
	Direct sunlight may bleach parts of the instrument and cause damage to plastic parts.
	The QIAcuity must be located out of direct sunlight.

Risk of overheating[C7]To ensure proper ventilation, maintain a minimum clearance of 10 cm at the sides and rear of the QIAcuity.
Slits and openings that ensure the ventilation of the QIAcuity must not be covered.

Biological safety

Specimens and reagents containing materials from humans should be treated as potentially infectious. Use safe laboratory procedures as outlined in publications such as Biosafety in Microbiological and Biomedical Laboratories, HHS (**www.cdc.gov/labs/BMBL.html**).

Samples

Samples may contain infectious agents. You should be aware of the health hazard presented by such agents and should use, store, and dispose of such samples according to the required safety regulations.

WARNING	Samples containing infectious agents [W12] Some samples used with this instrument may contain infectious agents. Handle such samples with the greatest of care and in accordance with the required safety regulations.
	Always wear safety glasses, 2 pairs of gloves, and a lab coat. The responsible body (e.g., laboratory manager) must take the necessary precautions to ensure that the surrounding workplace is safe, and that the instrument operators are suitably trained and not exposed to hazardous levels of infectious agents as defined in the applicable Material Safety Data Sheets (MSDSs) or OSHA*, ACGIH [†] , or COSHH [‡] documents.
	Venting for fumes and disposal of wastes must be in accordance with all national, state, and local health and safety regulations and laws.

Chemicals

WARNING	Hazardous chemicals[W13]Some chemicals used with this instrument may be hazardous or may become hazardous after completion of the protocol run.
	Always wear safety glasses, gloves, and a lab coat.
	The responsible body (e.g., laboratory manager) must take the necessary precautions to ensure that the surrounding workplace is safe and that the instrument operators are not exposed to hazardous levels of toxic substances (chemical or biological) as defined in the applicable Safety Data Sheets (SDSs) or OSHA,* ACGIH [†] , or COSHH [‡] documents.
	Venting for fumes and disposal of wastes must be in accordance with all national, state, and local health and safety regulations and laws.

^{*} OSHA : Occupational Safety and Health Administration (United States of America).

[†] ACGIH : American Conference of Government Industrial Hygienists (United States of America).

[‡] COSHH : Control of Substances Hazardous to Health (United Kingdom).

Maintenance safety

WARNING/	Risk of personal injury and material damage [W14]	
	Only perform maintenance that is specifically described in this user manual.	•

WARNING	Risk of fire [W15]
	Do not allow cleaning fluid or decontamination agents to come into contact with the electrical parts of the QIAcuity.

CAUTION	Damage to the instrument [0	[82
	Do not use bleach, solvents, or reagents containing acids, alkalis, abrasives to clean the QIAcuity.	or

CAUTION	Damage to the instrument	[C9]
	Do not use spray bottles containing alcohol or disinfectant to surfaces of the QIAcuity.	clean

Radiation safety

WARNING	Risk of personal injury	[W16]
	Hazard Level 2 laser light: Do not stare into the light beam whe handheld bar code scanner.	en using

Symbols on the QIAcuity

Symbol	Location	Description
CE	Type plate on the back of the instrument	CE mark for European Conformity
c C Us	Type plate at the back of the instrument	CSA listing mark for Canada and the USA
	Type plate on the back of the instrument	RCM mark for Australia and New Zealand
2 5	Type plate on the back of the instrument	RoHS mark for China (the restriction of the use of certain hazardous substances in electrical and electronic equipment)
X	Type plate on the back of the instrument	Waste Electrical and Electronic Equipment (WEEE) mark for Europe
	Type plate on the back of the instrument	Legal manufacturer
[]i	Type plate on the back of the instrument	Consult instructions for use
Â	Type plate on the back of the instrument	See chapter Safety Information for risks
$[\begin{tabular}{c} \end{tabular} \end{tabular} \end{tabular} \end{tabular}$	Type plate on the back of the instrument	Date of manufacture
	On the drawer	Biological hazard – some samples used with this instrument may contain infectious agents and must be handled with gloves.

General Description

The QIAcuity performs a fully automated processing of the QIAcuity Nanoplates, including all necessary steps of plate priming, sealing of partitions, thermocycling, and image analysis. Depending on the plate type, up to 24 or 96 samples per plate can be analyzed. For high sensitivity applications, the QIAcuity Nanoplate 26K 24-well is available. The number of in parallel processable plates depends on the instrument configuration. The QIAcuity controls all integrated modules, including a robotic gripper for plate handling, a partitioning module, a PCR thermocycler, and a fluorescence imaging module. For more information, refer to the *QIAcuity User Manual* on **www.qiagen.com**.



Figure 1. QIAcuity Four.

QIAGEN offers different instrument configurations. QIAcuity One as 2-plex and 5-plex version. QIAcuity Four and QIAcuity Eight always offer 5-plex analysis. This table shows the available channels provided in each instrument.

Instrument	Available channels
QIAcuity One, 2-plex	Green Yellow
QIAcuity One, 5-plex	Green Yellow Orange Red Crimson
QIAcuity Four	Green Yellow Orange Red Crimson
QIAcuity Eight	Green Yellow Orange Red Crimson

Table 2. QIAcuity instrument configurations

QIAcuity Installation

The installation procedure of the product is recommended to be carried out by a certified QIAGEN Field Service Specialist. A person who is familiar with the laboratory and computer equipment should be present during the installation.

Installation environment

Site requirements

The QIAcuity must be located away of direct sunlight, away from heat sources, and away from sources of vibration and excessive electrical interference. A vibration amplitude of the lab bench of 6mm/s² shall not be exceeded. Placing a QIAgility or an orbital shaker next to the instrument does not exceed this value. Refer to Appendix A – Technical Data for the operating conditions (temperature and humidity). The site of installation should be free of excessive drafts, excessive moisture, and excessive dust and should not be subject to large temperature fluctuations.

Use a level workbench that is large enough and strong enough to accommodate the QIAcuity. Refer to Appendix A – Technical Data for the weight and dimensions of the QIAcuity. Allow at least 15 cm (5.9 in.) of free space behind and to the sides of the instrument for cooling and cabling.

Ensure that the workbench is dry, clean, and vibration-proof and has additional space for accessories.

The QIAcuity must be placed within approximately 1.5 m of a properly grounded (earthed) AC power outlet. The power line to the instrument should be voltage-regulated and surge-protected. Ensure that the QIAcuity is positioned where it is easy to access the power connector and the power switch at the back of the instrument at all times, and that it is easy to power the instrument OFF and disconnect it.

Note: We recommend to plug the instrument directly into its own power outlet and not to share the power outlet with another lab equipment. Do not place the QIAcuity on a vibrating surface or near vibrating objects.

WARNING	Explosive atmosphere	(W8)
	The QIAcuity is not designed for use in an explosive atmosphere.	

CAUTION	Risk of overheating	(C7)
	To ensure proper ventilation, maintain a minimum clearance of 10 cm at the sides and rear of the QIAcuity.	
	Slits and openings that ensure the ventilation of the QIAcuity must not be covered.	

WARNING	Risk of personal injury and material damage	(W2)
	The QIAcuity is too heavy to be lifted by one person. To avoid personal injury or damage to the instrument, do not lift the instrument alone. The bottom plane shall be used for lifting. Do not lift at the touchscreen	

CAUTION	Damage to the instrument	(C6)
	Direct sunlight may bleach parts of the instrument and cause damage to plastic parts. The QIAcuity must be located out of direct sunlight.	

Power requirements

The QIAcuity operates at 100–240 V AC, 50/60 Hz, 1500 VA (max.)

Ensure that the voltage rating of the QIAcuity is compatible with the AC voltage available at the installation site. Main supply voltage fluctuations should not exceed 10% of nominal supply voltages.

WARNING	Damage to electronics	(W9)
\wedge	Before powering ON the instrument, make sure that the correct supply voltage is used.	
	Use of incorrect supply voltage may damage the electronics.	
To cł specif	To check the recommended supply voltage, refer to the specifications indicated in the type plate of the instrument.	

WARNING	Electrical hazard	(W5)
	Any interruption of the protective conductor (earth/ground lead) inside or outside the instrument or disconnection of the protective conductor terminal is likely to make the instrument dangerous.	
	Intentional interruption is prohibited.	
	Lethal voltages inside the instrument	
	When the instrument is connected to line power, terminals may be live and opening covers or removing parts is likely to expose live parts.	

Grounding requirements

To protect operating personnel, the National Electrical Manufacturers' Association (NEMA) recommends that the QIAcuity be correctly grounded (earthed). The instrument is equipped with a 3-conductor AC power cord that, when connected to an appropriate AC power outlet, grounds (earths) the instrument. To preserve this protection feature, do not operate the instrument from an AC power outlet that has no ground (earth) connection.

WARNING	Electrical hazard	(W5)
	Any interruption of the protective conductor (earth/ground lead) inside or outside the instrument or disconnection of the protective conductor terminal is likely to make the instrument dangerous. Intentional interruption is prohibited.	
	Lethal voltages inside the instrument When the instrument is connected to line power, terminals may	
	be live and opening covers or removing parts is likely to expose live parts.	

Installation of AC power cord

The AC power cord connects to the socket located at the rear of the QIAcuity, and the other end to the AC power outlet.

Installing the QIAcuity

This section describes important actions that must be performed before operating the QIAcuity. These actions include:

- Removal of the protective film from the QIAcuity hood
- Removal of the shipping fixation screw
- Connection of the power cord to the back of the QIAcuity
- Powering ON the QIAcuity.

Removing the protective film from the QIAcuity hood

Carefully peel off the protective film from the QIAcuity hood and the touch screen.

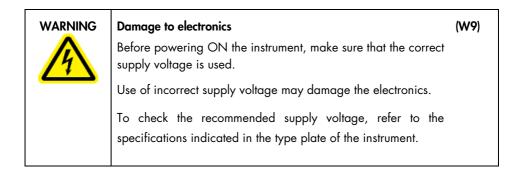
Removing the shipping fixation screw

Access the back of the instrument, and remove the shipping fixation screw using a 4mm hex wrench. Store the fixation screw on a safe place in case it is needed at a later point in time. The hole in the housing for the fixation screw should be closed using the dust cap provided with the accessories of the instrument (cat. no. 9026772)



Connecting the power cord to the back of the QIAcuity

- Remove the power cord from the foam packing material on top of the QIAcuity.
 Note: Only use the power cord that is supplied with the QIAcuity.
- 2. Check that the voltage rating on the label at the back of the QIAcuity matches the voltage available at the installation site.
- 3. Connect the power cord to the power inlet on the instrument, and connect the cable to the wall power outlet.
- 4. Turn on the power switch at the back of the instrument.



WARNING	Electrical hazard	(W5)
	Any interruption of the protective conductor (earth/ground lead) inside or outside the instrument or disconnection of the protective conductor terminal is likely to make the instrument dangerous.	
	Intentional interruption is prohibited.	
	Lethal voltages inside the instrument	
	When the instrument is connected to line power, terminals may be live and opening covers or removing parts is likely to expose live parts.	

Powering ON the QIAcuity

Check that the QIAcuity operates properly:

- 1. Ensure that the drawer of the QIAcuity is closed.
- 2. Power ON the QIAcuity using the blue front power switch.

The startup screen appears. The instrument automatically performs initialization tests.

Note: The main power switch in the back must be switched on as well.

3. If there is an initialization error, retry the initialization process by turning the instrument off and on again. If the problem persists, see Troubleshooting the instrument and software or contact QIAGEN Technical Services.

Note: The instrument must be turned off at least once a week.

QIAcuity Software Suite Installation

The QIAcuity Software Suite is designed to work with Windows 10 operating system. The following browsers are supported in the QIAcuity Software Suite:

- Mozilla Firefox (version 64.0.2 or later)
- Microsoft Edge (version 44.17763.1.0 or later)
- Google Chrome (version 71.0.3578.98 or later)

The QIAcuity Four and Eight instruments are supplied with a notebook, the QIAcuity One instrument can be optionally supplied with a notebook. See the following table for the recommended notebook requirements.

Description	Recommended requirement
Operating system	Microsoft® Windows® 10 Professional Edition (64 bit)
Processor	x64 compatible processor with 4 physical cores and 2,5GHz
Main memory	16 GB RAM
Hard disk space	At least 500 GB
Graphics	At least 1920 x 1080 pixels
Interface	USB port, 1Gbps cable Ethernet

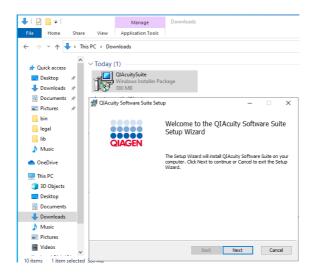
Table 3. Recommended notebook requirements

The QIAcuitySuite.msi package needed for the installation of the QIAcuity Software Suite is provided on the USB drive that comes with the QIAcuity. Alternatively, you can download the QIAcuitySuite.msi package from **www.qiagen.com**.

Installing the QIAcuity Software Suite

To install the QIAcuity Software Suite on the notebook, follow these steps:

- 1. Before you begin the installation process using the QIAcuity Setup Wizard, turn off the standby/hibernation settings in the Windows configuration:
 - 1a. Right-click the Windows start menu and select Power Options.
 - 1b. Click change plan settings next to your current power plan.
 - 1c. Select Never in the Put the computer to sleep field.
 - 1d. Click Save changes.
 - 1 e. Go to Advanced Settings > Sleep.
 - 1f. Set the Hybrid sleep field to Off.
 - 1g. Click Apply.
- Locate the QIAcuitySoftwareSuite.exe file and double-click it. The installation process starts. Click Next.



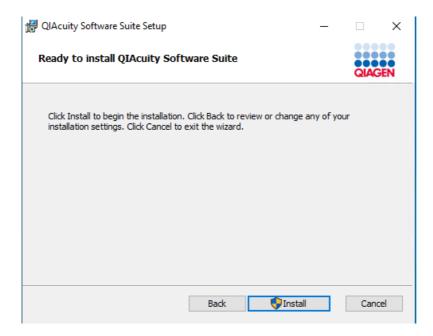
3. Check the **I accept the terms in the License Agreement** box in the End-User License Agreement window and click **Next**.

🕼 QIAcuity Software Suite Setup 🦳 —		×
End-User License Agreement		
Please read the following license agreement carefully	QIAGEN	
QIAGEN End User License Agreement	^	
IMPORTANT: PLEASE READ THIS END USER LIG AGREEMENT CAREFULLY. ACCESSING OR USING O SOFTWARE OR ANY COMPONENT OF LICE MATERIALS (DEFINED BELOW) OR CLICKING "ACCEPT" BUTTON BELOW CONSTITUTES ACCEP" OF THIS AGREEMENT. THE TERMS AND CONDITIO THIS USER AGREEMENT GOVERN YOUR RIGHTS T QIAGEN SOFTWARE, LICENSED MATERIALS SEDVICES TO DE SUBPLIED BY OUR CENTURE DEFINITION	QIAGEN ENSED THE TANCE NS OF O THE AND	
Print Back Next	Cancel	

4. Click **Next** in Destination Folder window.

🕼 QIAcuity Software Suite Setup		_		×
Destination Folder Click Next to install to the default folder or click Chan	ige to choo	ose another.	QIAG	EN
Install QIAcuity Software Suite to:				
C:\Program Files (x86)\QIAcuity Software Suite\ Change				
Bad	<	Next	Canc	el

5. Click **Install** to start the installation.



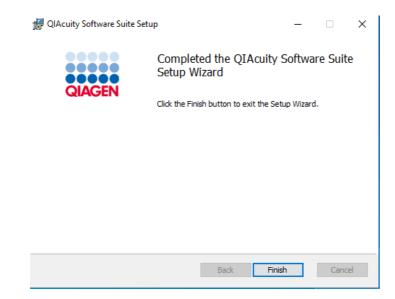
6. In the prompt window asking you if you allow changes to your device, click Yes.

User Account Control	×
Do you want to allow this app from an unknown publisher to make changes to your device?	
C:\Users\User\Downloads	
\QIAcuitySuite.msi	
Publisher: Unknown	
File origin: Downloaded from the Internet	
Show more details	
Yes No	
	_

Note: During installation, some command line windows may appear in the foreground. Do not close any of them.

	🕼 QIAcuity Software Suite Setup –	_		×	
	Installing QIAcuity Software Suite		QIAG	EN	
	Please wait while the Setup Wizard installs QIAcuity Software Suite.				
	Status:				
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7. When the installation is completed, click Finish.



8. In the local host site that says the site is not secure, click **Details**.

This site is not secure

This might mean that someone's trying to fool you or steal any info you send to the server. You should close this site immediately.

Go to your Start page

Details

9. Click Go on to the webpage.

This site is not secure

This might mean that someone's trying to fool you or steal any info you send to the server. You should close this site immediately.

🗖 Go to your Start page

Details

Your PC doesn't trust this website's security certificate. The hostname in the website's security certificate differs from the website you are trying to visit.

Error Code: DLG_FLAGS_INVALID_CA DLG_FLAGS_SEC_CERT_CN_INVALID

Go on to the webpage (Not recommended)

You are directed to the QIAcuity Software Suite login screen.

I QIAcuity Software Suite × +	
← → C ▲ Nicht sicher localhost:8687/Login	
GIACEN	
	Welcome to QIAcuity Software Suite Login Password Login

For more information on upgrading or uninstalling the QIAcuity Software Suite refer to the QIAcuity user manual on **www.qiagen.com**

Establish a connection between the QIAcuity instrument and the QIAcuity Software Suite

The QIAcuity instrument needs to be connected to the QIAcuity Software Suite to enable the exchange of data. This also enables the QIAcuity Software Suite to set up plates, analyze results, and monitor the status of runs in real time. For this, the QIAcuity instrument and the QIAcuity Software Suite may be connected via an Ethernet cable between the QIAcuity and the notebook where the QIAcuity Software Suite is running.

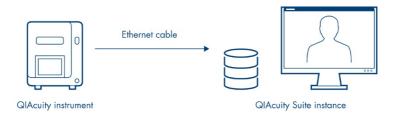


Figure 2. The QIAcuity instrument and QIAcuity Software Suite are connected via Ethernet cable.

Alternatively, both the QIAcuity instrument and the computer running the QIAcuity Software Suite can be connected to a LAN (local area network). This configuration allows the QIAcuity notebook or a separate computer to work as a server to which multiple clients can be connected. The QIAcuity Suite server instance and QIAcuity clients need to be connected through a network.

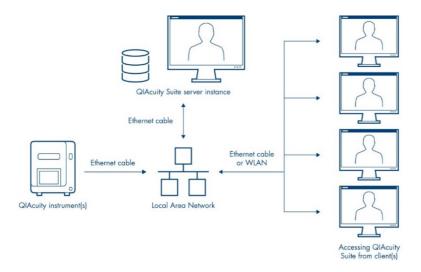


Figure 3. The QIAcuity instrument(s) and QIAcuity Software Suite are installed to a network, allowing multiple clients to access the QIAcuity instrument(s) via a single QIAcuity Suite server.

Configuring an Ethernet connection between the QIAcuity instrument and the QIAcuity Software Suite

To establish a connection, the instrument and the notebook must be connected to the LAN (local area network). For 10 users accessing the system in parallel, the requirement is a minimum data connection speed of 10Mbit/s for a setup via network

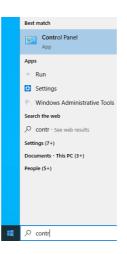
Note: Please make sure that the QIAcuity instrument is connected to the LAN. Any other configurations are not supported by QIAGEN.

If you are unsure about your network infrastructure, please consult with your local IT.

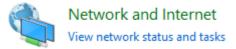
Note: Only users with Administrator role can modify the network configuration. We recommend to consult your network administrator when configuring the network. For communication with QIAcuity Software Suite, the outbound TCP port **443** (https) is used. Pinging the network is also supported.

Follow the steps below to configure the notebook running the QIAcuity Software Suite.

1. Go to the Control Panel app.



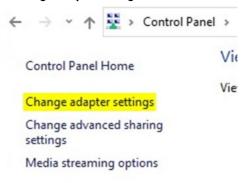
2. Click Network and Internet (if not available proceed to the next step).



3. Click Network and Sharing Center.



4. On the left pane, click Change adapter settings.



- 5. Right-click the ethernet network adapter and select Properties.
- 6. Select Internet Protocol Version 4 (TCP/IPv4) and click Properties.

Ethernet Properties	\times
Networking Sharing	
Connect using:	
🕎 Ethernet Adapter	
Configure	Ī
This connection uses the following items:	
	~
Install Uninstall Properties	
Description Transmission Control Protocol/Internet Protocol, The default	
Iransmission Control Protocol/internet Protocol. Ine default wide are network protocol that provides communication across diverse interconnected networks.	
OK Cance	ł

7. Select **Obtain an IP address automatically**. If your organization does not provide DNS details, select **Obtain DNS server address automatically** as well. Click **OK**, then **Close**.

Internet P	Protocol Version 4 (TCP/IPv	4) Prop	erties	5			\times
General	Alternative Configuration						
this cap	n get IP settings assigned aut vability. Otherwise, you need appropriate IP settings.						
Ob	otain an IP address automatic	ally					
	se the following IP address: —						
IP ac	ddress:						
Subn	net mask:						
Defa	ult gateway:						
() Ob	otain DNS server address aut	omatical	ly				
	e the following DNS server a	ddresses	s:				
Prefe	erred DNS server:						
Alter	native DNS server:						
V	alidate settings upon exit				Adv	/anced	
				ОК		Cance	el

Optional: You can check if the addresses have been assigned properly by following the steps below.

- 1. From your Home screen, click the Search icon. Enter **cmd** and press the **Enter** key.
- 2. Wait for the command line window to open. Enter **ipconfig** command.

Address should be visible under the ethernet interface name for which modifications were made

Follow the steps below to configure the QIAcuity instrument.

- 1. On the toolbar, tap **Configuration**.
- 2. Select the Ethernet tab.

- QIAGE	000	s Tools	Configuration	Disk Monit	or	문 출 두 Network Al	⊨ arm
System	User Ethernet	Software Suites					
Device Netw	vork Settings						
DHCP		Subnet mas	k				
Gateway							
			Save				
Hand: Idle	Scanner: Idle F	Prime/Roller: Idle	Cycler 1: Idle	Cycler 2: Idle	Imager: Idle	DPCRService (Service)	÷Ĵ

3. Check the **DHCP enabled** box. If you check this box, the IP address and MAC address fields are disabled. The assigned IP and MAC addresses of device are displayed in the **IP address** and **MAC address** fields.

	°°°°	us Tools	Configuration	Disk Moni	or		H
- QIAGEI	N	_	Connguration	Disk mon		Hanon A	
System	User Ethernet	Software Suites					
Device Netw	ork Settings						
DHCP I	Enabled						
IP address	3	MAC addre	ISS				
192.168	255.201	08-00-27-	-24-82-8E				
			Save	2			
Hand: Idle	Scanner: Idle	Prime/Roller: Idle	Cycler 1: Idle	Cycler 2: Idle	Imager: Idle	DPCRService (Service	e) (]

4. Tap **Save**.

Configuring a direct cable connection between the QIAcuity instrument and the QIAcuity Software Suite

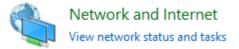
Note: Before you start, ensure that the QIAcuity instrument and the notebook are connected with an Ethernet cable.

Follow the steps below to configure the notebook running the QIAcuity Software Suite.

1. Go to the **Control Panel** app.

Best match
Control Panel App
Apps
a Run
😫 Settings
🕆 Windows Administrative Tools
Search the web
Settings (7+)
Documents - This PC (3+)
People (5+)
,∕⊂ contr

2. Click Network and Internet (if not available proceed to the next step).



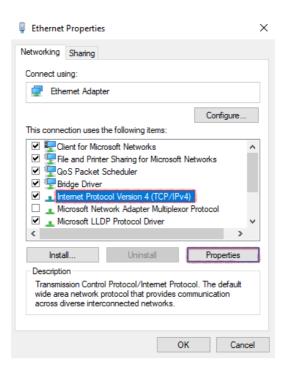
3. Click Network and Sharing Center.



4. On the left pane, click Change adapter settings.

<i>←</i>	 	>
	Control Panel Home	Vie
	Change adapter settings	Vie
	Change advanced sharing settings	
	Media streaming options	

- 5. Right-click the ethernet network adapter and select the **Properties** option.
- 6. Select Internet Protocol Version 4 (TCP/IPv4) and click Properties:



- 7. Select Use the following IP address. Enter the following information:
 - IP address: Enter 192.168.1.1.
 - Subnet mask: Enter 255.255.255.0.
 - Default gateway: Enter 192.168.1.254.
 - Preferred DNS server: Enter the DNS server address.
 - Alternative DNS server: Enter the alternative DNS server address.
 Note: If the Preferred DNS server and Alternative DNS server fields are left blank, the connection is showed as unknown.
- 8. Click **OK**, then click **Close**.

Internet Protocol Version 4 (TCP/IPv4)	Properti	es		×				
General								
You can get IP settings assigned automatically if your network supports this capability. Otherwise, you need to ask your network administrator for the appropriate IP settings.								
Obtain an IP address automatical	Obtain an IP address automatically							
• Use the following IP address:								
IP address:]				
Subnet mask:	•	1.]				
Default gateway:]				
Obtain DNS server address auton	natically							
Use the following DNS server add	resses:							
Preferred DNS server:		1.]				
Alternative DNS server:]				
Validate settings upon exit Advanced								
		OK		Cancel				

Optional: You can check if the addresses have been assigned properly by following the steps below.

- 1. From your Home screen, click the Search icon. Enter **cmd** and press the **Enter** key.
- 2. Wait for the command line window to open. Enter ipconfig.

Address should be visible under the ethernet interface name for which modifications were made.

Follow the steps below to configure the QIAcuity instrument.

- 1. On the toolbar, tap **Configuration**.
- 2. Select the Ethernet tab.

	•	ooo Inning Status	Tools	Configuration	Disk Monito	or		모 · · · · · · · · · · · · · · · · · · ·	
System	User	Ethernet	Software Suites	-					
Device Net									
DHCP			Subnet mas	k					
Gateway									
				Save					
Hand: Idle	Scann	er: Idle Pr	ime/Roller: Idle	Cycler 1: Idle C	Cycler 2: Idle	Imager: Idle		DPCRService (Service) +[]

- 3. Ensure that the DHCP enabled box is not checked. Enter the following information:
 - IP address: Enter 192.168.1.2.
 - Subnet mask: Enter 255.255.255.0.
 - Gateway: Enter 192.168.1.1.

- QIAGE	000	s Tools	Configuration	Disk Monit	or	P≜ F Network Al	↓ arm
System	User Ethernet	Software Suites					
Device Netw							
DHCP	Enabled						
IP address		Subnet mas					
192.168	.255.201	255.255.2	55.0				
Gateway							
10.0.2.2							
			Save				
Hand: Idle	Scanner: Idle F	Prime/Roller: Idle	Cycler 1: Idle	Cycler 2: Idle	Imager: Idle	DPCRService (Service)	. ←[]

4. Tap **Save**.

Configuring the connection to the QIAcuity Software Suite in the QIAcuity instrument software

The QIAcuity instrument needs to be connected to the QIAcuity Software Suite to enable the exchange of data. To establish a connection, the instrument and the device in which the QIAcuity Software Suite is running must be connected to the same network.

Note: A plate run can only be performed if the QIAcuity Software Suite is connected to the instrument through a network or direct cable connection to the QIAcuity Software Suite server.

To connect the instrument to the QIAcuity Software Suite:

1. The Network Icon represents the connection between the QIAcuity Software Suite and the Instrument. When the icon is red, the connection is not established.

- 2. On the Home screen, tap **Configuration**.
- 3. Tap the Software Suite tab.

	0000	IT	 			금축	Ę
QIAGEN	Running Status	Tools	Configuration	Disk Monite	or	 Network	Alarm
	User Ethernet	Software Suites					
Software Su	ite URL			_			
✓ Do not us	se a proxy.		Test				
			Save				
Hand: Idle	Scanner: Idle Pr	ime/Roller: Idle	Cycler 1: Idle	Cycler 2: Idle	Imager: Idle	DPCRService (S	Service) 🗐

4. Enter the URL in the **Software Suite URL** field. The Suite URL has the following format: https://<IP address of Suite Server>:8687/instrument/v0/

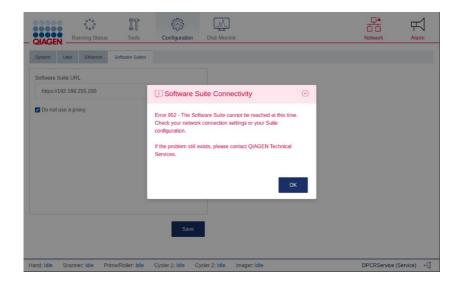
OLAGEN Running Status	Tools Configuration Disk Menitor	Network	
System User Ethernet	Software Suite URL		
Software Suite URL https://172.31.89.197:8687/instr	The expected URL format is http(s)///jccalhost/domain_name/IP_address;/gort//instrument/		
Do not use a proxy.	$\begin{array}{c cccc} 1 & 2 & 3 & 4 & 5 & 6 & 7 & 8 & 9 & 0 \\ \hline 1 & 2 & 3 & 4 & 5 & 6 & 7 & 8 & 9 & 0 \\ \hline q & w & e & r & t & y & u & 1 & 0 & p \\ \hline \hline \hline a & s & d & t & q & h & j & k & 1 \\ \hline \hline \hline \hline z & z & x & c & v & b & n & m & . \\ \hline \#^{+=} & & & - & - & r \\ \hline \hline Cancel & OK \end{array}$		
Hand: Idle Scanner: Idle Prime	/Roller: Idle Cycler 1: Idle Cycler 2: Idle Imager: Idle	DPCRService (Service)	Ð

Note: To get the IP address of the Suite Server, the instrument must be connected to the Suite Server. From your Home screen, click the Windows icon and navigate to **Command Prompt**, or enter **cmd** in the **Search** field. A command line window appears. Enter **ipconfig** to view the network settings.

If you do not want to configure proxy settings, ensure that the **"Do not use a proxy"** box is checked. Then, tap **Test** to test the connection.

	Running Status	Tools	Configuration	Disk Monitor	,	Retwork Ala	7
	User Ethernet	Software Suites					
Software Su https://15	2.168.255.100:8687	//instrument/v0	Test				
			Save				
Hand: Idle	Scanner: Idle Pr	ime/Roller: Idle	Cycler 1: Idle	Cycler 2: Idle Imager: Idle	D	PCRService (Service)	÷

Note: An error message displays if the URL you entered is invalid. Tap **OK** to close the error message, then re-enter the correct URL in the **Software Suite URL** field.



- **5.** If you want to configure the proxy settings in your network configuration, clear the **Do not use a proxy** box and enter the following information:
 - **Proxy Server**: Enter the proxy server address.
 - **Proxy Port**: Enter the port address.
 - User Name: Enter the username.
 - **Password**: Enter the password.

	Running Status	Tools	Configuration	Disk Monitor			₽ Jarm
- QIAGEN	Jser Ethernet	Software Suites					
Software Sui	te URL						
https://192	2.168.255.100:8687/	finstrument/v0	Test]			
Do not use	e a proxy.						
Proxy Server	•	Proxy Port *					
		0					
Username *							
Password *							
			Save				
			_	-			
Hand: Idle S	Scanner: Idle Pri	me/Roller: Idle	Cycler 1: Idle C	ycler 2: Idle Ima	ger: Idle	 DPCRService (Service	e) ←[]

6. Tap Save.

Maintenance Procedures



Risk of personal injury and material damage[W1]Only perform maintenance that is specifically described in this user
manual.

The following maintenance procedures must be carried out to ensure reliable operation of the QIAcuity:

- Regular maintenance
- Periodic maintenance

Optionally, these procedures may be performed to check and ensure the reliability of operation of the QIAcuity.

Select the cleaning agent according to the objective of the cleaning procedure, the sample material used, and the downstream assay.



Risk of fire or explosion

When using ethanol or ethanol-based liquids on the QIAcuity, handle such liquids carefully and in accordance with the required safety regulations. If liquid has been spilled, wipe it off and allow flammable vapors to disperse.

[W1]

Before using any cleaning or decontamination methods except those recommended by the manufacturer, users should check with the manufacturer that the proposed method will not damage the equipment.

Cleaning agents

The following disinfectants and detergents are recommended for cleaning the QIAcuity.

Note: If you want to use disinfectants different from those recommended, ensure that their compositions are similar to those described below.

General cleaning of the QIAcuity:

- Mild Detergents (e.g., Mikrozid® AF sensitive)
- 25% ethanol

Disinfection

Ethanol-based disinfectants can be used for disinfection of surfaces: e.g., 25 g ethanol and 35 g 1-propanol per 100 g liquid or Mikrozid Liquid (Schülke & Mayr GmbH, cat. no. 109160).

Disinfectants based on glyoxal and quaternary ammonium salt can be used for e.g. 10 g glyoxal, 12 g lauryldimethylbenzylammonium chloride, 12 g myristyldimethylbenzylammonium chloride, and 5–15% nonionic detergent per 100 g liquid, Lysetol® AF (Gigasept® Instru AF in Europe, cat. no. 107410, or DECON-QUAT® 100, Veltek Associates, Inc., in the USA, cat. no. DQ100-06-167-01).

Removal of RNase contamination

RNaseZap® RNase Decontamination Solution (Ambion, Inc., cat. no AM9780) can be used for cleaning surfaces. RNaseZap can also be used to perform decontamination by spraying the respective items.

Removal of nucleic acid contamination

DNA-ExitusPlus[™] (AppliChem, cat. no. A7089,0100) can be used for cleaning surfaces. DNA-ExitusPlus can also be used to perform decontamination by spraying the respective items. DNA-ExitusPlus is very sticky and foamy. For this reason, after cleaning the items with DNA-ExitusPlus, you must clean the items with a wet cloth several times, or rinse them with running water, until the DNA-ExitusPlus is completely removed.

General instructions

- Do not use spray bottles to spray cleaning or disinfectant liquids onto surfaces of the QIAcuity.
- If solvents or saline, acidic, or alkaline solutions are spilt on the QIAcuity, wipe the spilt liquid away immediately.
- Follow manufacturer's safety instruction for handling cleaning agents.
- Follow manufacturer's instruction for soaking time and concentration of the cleaning agents.

Important: Immersing for longer than the recommended soak time can harm the instrument.

Note: Disinfection reagents shall be distributed equally on the instrument surface and drops shall be avoided

• Ensure that no liquid runs down the touchscreen. Liquid may be drawn through the dust protection sealing by capillary forces and cause malfunction of the display. To clean the touchscreen, moisten a soft lint-free cloth with water, ethanol, or a mild detergent and carefully wipe the display. Wipe dry with a paper towel.

CAUTION					
$\overline{}$					

Damage to the instrument

Do not use bleach, solvents, or reagents containing acids, alkalis, or abrasives to clean QIAcuity.

[C10]

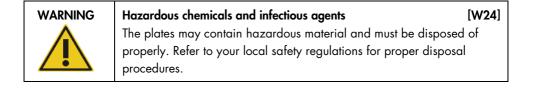
[C11]

CAUTION	Damage to the instrument

Do not use spray bottles containing alcohol or disinfectant to clean surfaces of the QIAcuity. Take special care while cleaning the extended drawer that no liquid is spilled into the inside of the instrument.

WARNING	Risk of fire [W24]
	Do not allow cleaning fluid or decontamination agents to come into contact with the electrical parts of the QIAcuity. Take special care while cleaning the extended drawer that no liquid is spilled into the inside of the instrument.

	Risk of electric shock[W2Do not open any panels on the QIAcuity.					
Risk or personal injury and material damage						
	Only perform maintenance that is specifically described in the manual.	nis user				

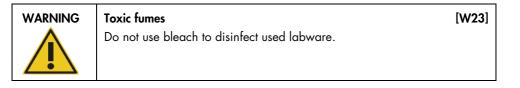


WARNING	Risk of personal injury and material damage [W1]
	Improper use of the QIAcuity may cause personal injuries or damage to
	the instrument. The QIAcuity must only be operated by qualified
\frown	personnel who have been appropriately trained.
	Servicing of the QIAcuity must only be performed by a QIAGEN Field
	Service specialist.

WARNING	Risk of explosion	[W23]
	When cleaning the QIAcuity with alcohol-based disinfectant, allow flammable vapors to disperse.	v

WARNING	Risk of fire or explosion [W2	3]
	When using ethanol or ethanol-based liquids on the QIAcuity, handle such liquids carefully and in accordance with the required safety regulations. If liquid has been spilled, wipe it off and allow flammable vapors to disperse.	

WARNING	Toxic fumes	[W23]
	Do not use bleach to clean or disinfect the QIAcuity.	



Servicing

Contact QIAGEN Technical Services or your local distributor for more information about flexible Service Support Agreements from QIAGEN.

WARNING	Risk of personal injury and material damage	[W1]
	Improper use of the QIAcuity may cause personal injuries or dama the instrument. The QIAcuity must only be operated by qualified personnel who have been appropriately trained. Servicing of the QIAcuity must only be performed by a QIAGEN F Service specialist.	•

Regular maintenance procedure of QIAcuity

Clean the instrument on a regular basis, especially if fluids have been spilled on the instrument. See Cleaning agents for the recommended cleaning agents you can use to clean the QIAcuity instrument. All outer surfaces of the instrument, including the touch display, and the extended drawer can be cleaned.

Periodic maintenance

Air filter change

We recommend that you change the air inlet filter of the instrument once per year. This will be part of an annual scheduled service visit. When operating the instrument in unusual dusty environments, a more frequent filter change might be necessary.

Note: Air filters can be ordered separately.

Follow these steps for changing the air filter:

- 1. Turn off instrument and remove power cord.
- 2. Reach under the front of the instrument and push both buttons simultaneously.



3. Remove the filter from the swing-out filter compartment.





4. Replace with a new filter and push the compartment to the top to close.



Calibration of thermal cycler

The thermal cycler is designed to operate with the same specifications over the lifetime of the instrument. To ensure and verify the quality of the cycler, the calibration of the thermal cycler is part of an annual scheduled service visit.

Decontaminating the QIAcuity

If the QIAcuity is contaminated with infectious material, it should be decontaminated. If hazardous material is spilt on the outer surfaces or the plate trays of the QIAcuity, the user is responsible for carrying out appropriate decontamination. If damaged plates were used and the inside of the instrument is contaminated, please contact QIAGEN Technical Services.

The QIAcuity should also be decontaminated before shipping (e.g., back to QIAGEN). In this case, a decontamination certificate must be completed to confirm that the decontamination procedure has been carried out.

To decontaminate the QIAcuity, follow the procedure in section Disinfection, using the recommended disinfection agents.

Regular maintenance procedure for QIAcuity Instrument Software

The QIAcuity stores various information about the runs and plates used in the instrument. Images created during the runs are deleted automatically after they are transferred to the QIAcuity Software Suite. If the instrument is not connected to the Software Suite, the data is cached on the local storage until a connection to the Software Suite is established. Other plate information is saved on the local storage of the device as temporary data.

Deleting temporary data

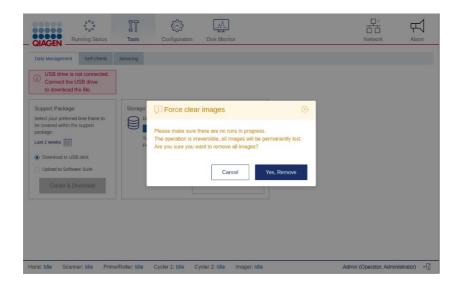
You can remove temporary data from the instrument to save space on the local storage or to clear some space on the disk when the disk space becomes full. The current state of available storage is shown in the Storage Info pane and the below Disk Monitor icon (once clicked).

When the disk space is running low, a notification is shown to all users. Operators do not have permission to delete the temporary files, and they are instructed to contact their administrator. Note: Only administrators can delete data from the instrument.

- 1. Tap the **Tools** II icon.
- 2. Tap Data Management.

- QIAGEN -	°°° Running Status	Tools	Configuration	Disk Monitor	Network Al	↓ larm
Data Managemen	self-Check	Servicing				
	s not connected. e USB drive d the file.					
Support Packag Select your prefer be covered within package: Last 2 weeks () Download to L Upload to Soft	red time frame to the support] JSB stick	Total:	pace usage 19%	Force clear images In order to remove all images, please click the following button. All the images will be permanently removed.		
Hand: Idle Sca	nner: Idle Prim	e/Roller: Idle	Cycler 1: Idle	Cycler 2: Idle Imager: Idle	Admin (Operator, Administrator)	(]→ (

3. To clear the data, tap **Force clear images**. Click **OK** in the confirmation dialog box to delete the data. Images from the system and database will be removed.



Regular maintenance procedure for QIAcuity Software Suite

To monitor the space of your disk, click **Disk monitor** in the main toolbar. This shows an overview about the state of the disk, disk name, and disk path. It also shows the remaining free space and total space of your disk.

Disk	Space Monitor				
	State: NORMAL	Default	Disk C:\	Free space: 859.93 GB (90.27%)	Total space: 952.64 GB

Figure 4. Disk monitor overview.

There are four different disk states possible regarding the availability of free space.

Table 4. Disk status

State	Meaning	Flag
Normal	No threshold has been reached	None
Warning	Disk space reached the warning level, there is only disk space for a few runs left	Yellow dot in disk monitor icon
Critical	No disk space left to store more run data	Red dot in disk monitor icon
Unavailable	The disk is not available.	none

To free up disk space, you can export and delete used plates. Refer to *QIAcuity User Manual* for more information about exporting and deleting plates.

Troubleshooting

General information

This section provides information about what to do if an error occurs while using QIAcuity.

Contacting QIAGEN Technical Services

Whenever you encounter a QIAcuity error, ensure that you have the following information at hand:

- Software version
- Sample input material
- Detailed description of the error situation
- Serial number of the instrument

This information will help you and your QIAGEN Technical Service Specialist to deal most efficiently with your issue.

Note: For most cases, to allow proper analysis of an error situation, the support package either from the instrument and/or the suite is required. For more information about support packages, see Creating a support package.

Note: Information about the latest software and protocol versions can be found at **www.qiagen.com/MyQlAcuity**. In some cases, updates may be available for addressing specific problems.

Performing a self-check on the QIAcuity instrument

The QIAcuity software can perform a self-check of the instrument to check the state of the device. There are two types of self-checks:

- Quick test: This test does not include any hardware movement
- **Extended test**: This test includes hardware movement. All modules return to their initial positions. If a plate is detected in the gripper, the plate is returned to the drawer.

To start a self-check, follow these steps:

- 1. Tap **Tools** II.
- 2. Tap Self-check.
- 3. Tap Quick Test or Extended Test depending on the type of test you want to perform. The instrument starts the test. The ongoing actions and their statuses are shown in the Log File Preview pane. The log from the test can be downloaded as part of a support package. For more information about support package, see Creating a support package.

- QIAGE	Running Stat	US Tools	Configuration	Disk Moni	lor	다. Network	₩ Alarm
Data Mana		Self-Check S	ervicing				
	s used to check all r Quick Test	modules of the instru Start Extended Te		st you want to p Sensor Check	erform.		
Log File P	review						
Hand: Idle	Scanner: Idle	Prime/Roller: Idle	Cycler 1: Idle	Cycler 2: Idle	Imager: Idie	 DPCRService (\$	Service) 🖓

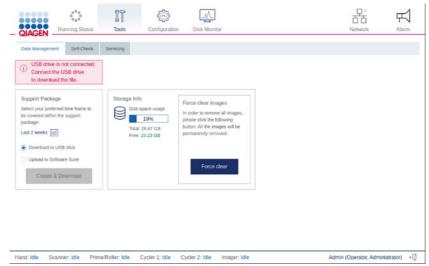
Creating a support package

Creating a support package with the QIAcuity instrument software

You can create a support package in case of an error. The support package can be uploaded to the Software Suite or saved to a USB drive.

To create a support package and upload it to the Software Suite, follow the steps below. The QIAcuity Software Suite will combine the support package from the instrument and the Software Suite.

- 1. On the toolbar, tap **Tools**.
- 2. Tap Data Management.



- 3. In the Support package pane, select Upload to Software Suite.
- 4. To set the timeframe of the support package, tap **Set timeframe** . The default timeframe is the last two weeks.
- 5. Tap the applicable option for your preferred timeframe.

- Tap **Today** to create a support package for the current day.
- Tap Last week or Last 2 weeks to select either the last week or the last two weeks.
- To set a custom timeframe, tap **From** and select a start date from the calendar. Then, tap **To** and select an end date from the calendar.
- 6. Tap **Apply** to save the changes.

Today	Last week	•		Ap	oril 20	19					M	ay 20	19		٠
		Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Last 2 weeks		1	2	3	4	5	6	7	29	30	1	2	3	4	5
From	То	8	9	10	11	12	13	14	6	7	8	9	10	11	12
2019/05/15	2019/05/28	15	16	17	18	19	20	21	13	14	15	16	17	18	19
		22	23	24	25	26	27	28	20	21	22	23	24	25	26
		29	30	1	2	3	4	5	27	28	29	30	31	1	2

Figure 5. Set Support Package Timeframe dialog box.

7. Tap Create download.

A progress bar is shown. To cancel the download, tap the progress bar. Once the download is complete, a notification is displayed.

To create a support package and save it on a USB drive, follow the steps below.

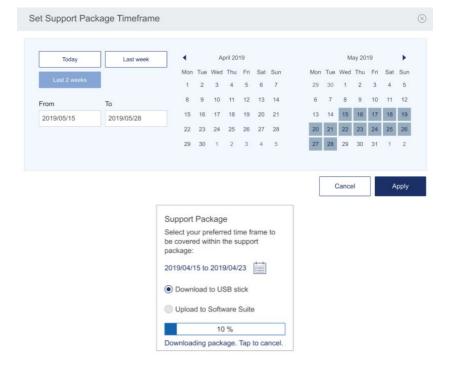
- 1. On the toolbar, tap **Tools** I.
- 2. Tap Data Management.

QIAGEN	s Tools Configurat	ion Disk Monitor	Network Alarm
Data Management Self-Chec			
Connect the USB drive to download the file.	u.		
Support Package Select your preferred the frame to be covered within the support package: Last 2 weeks final Download to USB stick Uplead to Software Suite Create & Download	Storage Info Disk space usage 1996 Total 28.87 GB Free: 23.23 GB	Force clear images to oder to remove all images, pleate click the following button, All the images will be permanently removed.	
and: Idle Scanner: Idle I	Prime/Roller: Idle Cycler 1: Idle	Cycler 2: Idle Imager: Idle	Admin (Operator, Administrator)

3. Connect a USB drive to the instrument. Wait for the device to detect the USB drive. A notification is displayed once the drive is connected.

	ooo ing Status	Tools	Configuration	Disk Monitor	口 古古 Network	FT Alarm
Data Management	Self-Check	Servicing				
USB drive is con Tap this to safely remove the USB						
Support Package Select your preferred tin be covered within the su package: Last 2 weeks	pport ick	Total:	19% 28.87 GB 23.22 GB	Force clear images In order to remove all images, please click the following button. All the images will be permanently removed.		
Create & Dow				Force clear		
						strator) +

- 4. In the Support Package pane, Select Download to USB drive.
- 5. To set the timeframe of the support package, tap **Set timeframe**. The default timeframe is the last two weeks.
- 6. Tap the applicable option for your preferred timeframe.
 - Tap **Today** to create a support package for the current day.
 - Tap Last week or Last 2 weeks to select either the last week or the last two weeks.
 - To set a custom timeframe, tap **From** and select a start date from the calendar. Then, tap **To** and select an end date from the calendar.
- 7. Tap **Apply** to save the changes.



8. Tap Create download.

A progress bar is shown. To cancel the download, tap the progress bar. Once the download is complete, a notification is displayed, and the USB drive can be removed from the instrument.

Creating a support package with the QIAcuity Software Suite

- 1. Select a plate in the plate overview.
- 2. Click the left side of the screen on Support Package.

A new window pops up, where you can specify what kind of support package you want to generate and from which time frame.

Plate 1

General Data General Data GPCR parameters Controls Contr	General Data Plate name * Plate 1 Plate type	Characters left: 93
	96 Wells Qiagen LVF1	•
	Description	Characters left: 2000
	Support package details Please select package details:	

Note: The standard package includes the log files and a combined image view of all wells. The extended package includes the log files and the raw images of each single well. By clicking on the calendar symbol, you can define the time frame from which the support package shall be generated. Click **Download** to download the support package as zip file.

Troubleshooting the instrument and software

		Comments and suggestions	
Inst	nstallation and maintenance		
a)	Instrument doesn't power on	Check if the power outlet is working properly and the correct voltage is applied. Check the correct connection of the power cable between power outlet and instrument power inlet. If the instrument fuses are blown, please contact QIAGEN Technical Services.	
b)	Handler blocked	If the hand can't move freely during initialization of the instrument, please check if the transport locking screw was removed according to the installation procedure.	
c)	Overheating	If an overheating error is shown or the instrument shuts off during an operation, please ensure correct ventilation of the instrument and correct environmental conditions according the installation chapter requirements. Please ensure that the air filter is not clogged and exchanged on a regular basis.	
Plat	e loading		
a)	Plate presence/orientation	The instrument detects the proper orientation of the plate. Please ensure that the barcode is pointed to the back of the instrument and the microstructures to the bottom.	
b)	Plate Seal presence	A missing Plate Seal is detected by the instrument. Please ensure that a closed plate with Plate Seal is always loaded into the instrument. A run cannot be started if a plate seal is not detected by the instrument. Only use QIAGEN products for closing the plates.	
c)	Drawer blocking	If the drawer is retrieved and blocked, please ensure that the plate is correctly loaded into the drawer and parallel to the base surface of the drawer.	

d)	Plate retrieving	If a plate couldn't be retrieved correctly in the instrument, please ensure that the Plate Seal is applied properly and not overlapping more than 1 mm at the plate side surfaces.
e)	Plate barcode cannot be linked to an experiment; or	Check for any typo in the plate barcode of the experiment in the QIAcuity Software Suite.
	Plate barcode cannot be read	
f)	Run cannot start	Check if the QIAcuity Software Suite is online.
Mec	hanical	
a)	Frame of instrument is distorted (e.g., uneven, unstable or not level)	Ensure that the instrument is placed on a stable, flat, and level surface as described in Installing the QIAcuity.
b)	Scratches appear on the instrument	Always use the cleaning products as described in Maintenance Procedures. Do not use bleach or ethanol, as they can damage the surface of the instrument.
Elect	ronic	
a)	Display does not turn on	Do not touch the display with excessive force or use corrosive chemicals to clean the display surface. Contact QIAGEN Technical Services for repair.
b)	Error when copying files to USB	Power OFF the QlAcuity, wait for a few minutes, and power it ON again. Save the file(s) to the USB stick again. Check the USB stick on a PC to ensure it is functional. If the error persists, contact QIAGEN Technical Services.
c)	USB device not detected	Power OFF the QIAcuity, wait for a few minutes, and power it ON again. Insert the USB stick into the USB port. Check the USB stick on

a PC to ensure it is functional. If the error persists, contact QIAGEN Technical Services.

- d) Login screen not visible when starting instrument
 If the touchscreen does not display the login screen, but instead a software update message is shown, power OFF the QIAcuity and wait for a few minutes. Ensure that the USB stick is not inserted in the USB port. Power ON the QIAcuity again. The login screen should be visible. If the error persists, contact QIAGEN Technical Services.
- e) Error displayed when inserting the USB stick into a Windows PC
 lignore the message. In most cases, no scan is needed; use the USB stick as usual. Do not reformat the USB on a Windows PC. This will lead to complete data loss on the USB stick, and it can no longer be used with the QIAcuity.
- f) Starting of instrument takes long Depending on precondition, start could take up to 5 minutes until the software of the instrument has been started and Login screen is displayed.

Application

Images or analysis data cannot Check the connection to the QIAcuity instrument. a) be viewed b) Poor or no amplification Check if the correct protocols and reagents have been used. Check if the reaction was set up correctly. Check the cycling and imaging conditions. Check if correct restriction enzyme was used when using gDNA as template material. Check the starting quality and quantity of the template. We recommend that you use QIAGEN kits for sample preparation. c) No clear separation between Check if the correct protocols and reagents have been used. positive and negative partitions Check if the reaction was set up correctly.

		Check the cycling and imaging conditions.
		Check if correct restriction enzyme was used when using gDNA as
		template material.
		Check the starting quality and quantity of the template. We
		recommend that you use QIAGEN kits for sample preparation.
d)	Images are saturated	Re-image the plate with 30% lower exposure duration (see also
		section Image quality control)
e)	Sample result is 0 copies/µl or	If your concentration is 0 copies/µl, although the sample is not an
	infinite in absolute quantification	NTC, check the Histogram or 1D Scatterplot for this well. In case you
		have nearly only positive partitions in the well, a proper auto-
		threshold setting was likely not possible. Please check also if the
		image of the well is too dark, and in case re-image the plate with
		30% higher exposure time or gain settings.
f)	Sample results of replicates differ	Check the images for blacked-out areas, that can occur e.g. due to
	a lot	bad filling or areas of low amplification (see section Image
		corrective measures)
g)	High copy number in NTC	Check the images or signal map for dust or other particles. In case,
		wipe the plate with a lint-free tissue (optionally, use ethanol) and re-
		image the plate.
h)	Lower RFU of negative partitions	The signal intensity might be lower in images with high number of
	in NTC/samples with low number	negative partitions. There's no influence on the result analysis, as the
	of positive partitions	signal to noise is not affected.
i)	The confidence interval is wide	The number of valid partitions is low. Check the images for blacked-
		out areas, that can occur e.g. due to bad filling or areas of low
		amplification (see section Image corrective measures)
i)	Vertical stripes in the images	Please re-image the plate for proper image analysis

Double positive or double The double positive or double negative signals could have different k) negative signals root causes. One of the reasons for observing double signal bands could be suboptimal assay designs, such as cross-hybridization of probes to unspecific targets or secondary off-target amplification products. Besides assays-related causes, improper crosstalk compensation could also be the root cause. An insufficient compensation or overcompensation of crosstalk from neighboring channels could also result in extra signal bands. To determine the main root cause, re-image the plate with 30% less exposure times for affected channel. If double bands disappear or get much closer to each other after re-imaging, they are most likely to be caused by improper crosstalk compensation rather than assay-related issues. Software a) The QIAcuity Software Suite does Check that the software is installed on the laptop. Check the not start operating system. The QIAcuity Software Suite can only be operated on Windows 7 and Windows 10 b) Disc space is critical in the Delete plates from the plate overview. **QIAcuity Software Suite**

c) User with role Operator forgot Administrator to log-in, new operator can be created. If password administrator forgot the password, contact QIAGEN Technical Service.

d)	Communication error between	This error occurs when the data received from the instrument does
	QIAcuity instrument and software	not conform to the expected pattern.
		Further investigations are required by a QIAGEN Field Service
		Specialist to diagnose the problem with the instrument.
		Please contact your distributor or QIAGEN Technical Service.
e)	Instrument software or Software	Re-start the QIAcuity instrument or the notebook where the QIAcuity
	Suite is unresponsive	Software Suite is installed.
f)	Startup of instruments displays an	The required plate recovery task cannot be performed because there
	error	are no plate slots available in the tray. Remove all loaded plates
		before you proceed. Press Restart to start recovery.
g)	Error 205	The error can occur in different situations:
		A) Please make sure that the selected Plate type corresponds with the
		entered barcode, if manually entered. If not matching, it will lead to
		an error on the instrument (error 205).
		B) Please make sure that after the first successful suite connection, the
		instrument is restarted to allow automatic synchronization of labware
		files.

Accessing the system status and clearing errors

Note: Only administrators can access the instrument status.

The QIAcuity allows you to see the status of each of its modules. This is especially useful when a hardware error occurs. Details about errors that occurred on the instrument are shown in the System Status section. After viewing the information, administrators can clear errors and restart the instrument to initialize all the modules.

To access the System Status environment and clear errors, follows the steps below.

- 1. On the toolbar, tap **Tools**.
- 2. Tap Servicing.
- 3. In the Servicing tab, tap **System Status**.

em Status			
Upper Tray	Lower Tray	Hand	Barcode Scanner
Status:	Status:	Status:	Status:
Error! number of error: 2	No error	No error	No error
More detail	More detail	Clear Error	Clear Error
Prime-Roll	Cycler 1	Cycler 2	Imager
Status:	Status:	Status:	Status:
No error	No error	No error	No error
_		_	
Clear Error	Clear Error	Clear Error	Clear Error
Clear Error	Clear Error	Clear Error	Clear Error

Figure 6. System status environment on the QIAcuity Eight after an error occurs.

- 4. To clear an error, tap Clear error.
- 5. If the error that occurred affects the tray(s), tap **More details**. To clear a tray-related error, tap Clear error in the dialog. The dialog box contains five items that can be cleared for each tray, such as motor and slot numbers (based on Insrument Version).

Note: In QIAcuity Eight, the **More details** button is located in the Upper Tray and Lower Tray panes. In the QIAcuity Four and QIAcuity One, the **More details** button is located in the Tray pane.

Motor	Slot 1	Slot 2
Status:	Status:	Status:
Error 660: drawer homing error	Error 644: plate still detected	No error
Clear Error	Clear Error	Clear Error
	Slot 3	Slot 4
	Status:	Status:
	No error	No error
	Clear Error	
	Clear Error	Clear Error

6. Restart the instrument. The instrument initializes and all modules are returned to their home positions.

Note: If the affected module is not working after you cleared the error and restarted the instrument, contact QIAGEN Technical Services.

WARNING/	Risk of personal injury and material damage [W1]	
	Only perform maintenance that is specifically described in this user manual.	

The following maintenance procedures must be carried out to ensure reliable operation of the QIAcuity:

- Regular maintenance
- Periodic maintenance

Optionally, these procedures may be performed to check and ensure the reliability of operation of the QIAcuity.

Select the cleaning agent according to the objective of the cleaning procedure, the sample material used, and the downstream assay.

WARNING	Risk of fire or explosion [W1]
	When using ethanol or ethanol-based liquids on the QIAcuity, handle such liquids carefully and in accordance with the required safety regulations. If liquid has been spilled, wipe it off and allow flammable vapors to disperse.

Before using any cleaning or decontamination methods except those recommended by the manufacturer, users should check with the manufacturer that the proposed method will not damage the equipment.

Appendix A – Technical Data

QIAGEN reserves the right to change specifications at any time.

Operating conditions

Power	100–240 V AC, 50/60 Hz, Mains supply voltage fluctuations are not to exceed 10% of nominal supply voltages. Maximum power consumption: QIAcuity One, 2plex: 1000VA QIAcuity One, 5plex: 1000VA QIAcuity Four: 1000VA QIAcuity Eight: 1500VA
Fuse	2x T12A L 250V
Overvoltage category	II
Air temperature	15–32°C (59.0–89.6°F)
Relative humidity	10–75% (non-condensing)
Altitude	Up to 2000 m (6500 ft.)
Place of operation	For indoor use only

Pollution level 2

Environmental 3K21 (IEC 60721-3-3) class

Transport conditions

Air temperature	–25°C to 60°C (–13°F to 140°F) in manufacturer's package
Relative humidity	5% to 85% (non-condensing)
Environmental class	2K11 & 2M4 (IEC 60721-3-2)
Ambient pressure	700hPa to 1060hPa

Storage conditions

Air temperature	$5^\circ\!C$ to $40^\circ\!C$ (41°F to 104°F) in manufacturer's package
Relative humidity	5% to 85% (non-condensing)
Environmental class	1K21 (IEC 60721-3-1)
Ambient pressure	700hPa to 1060hPa

Mechanical data and hardware features

Dimensions Four/Eight	Width: 60 cm (23.6 in.) Height: 58 cm (22.8 in.) Depth: 65 cm (25.6 in.)
Dimensions One	Width: 38 cm (15.0 in.) Height: 45 cm (17.7 in.) Depth: 65 cm (25.6 in.)
Mass	QIAcuity One: 36.0 kg (79.4 lb.) QIAcuity Four: 43.0 kg (94.8 lb.) QIAcuity Eight: 55.0 kg (121.3 lb.) Accessories: 3.0 kg (6.6 lb.)
Thermal specifications	Process temperature: 35°C to 99°C Ramp rate: approx. 3.0°C/s Accuracy: ±1°C Homogeneity (over plate surface): ±1°C The QIAcuity Eight features two Thermocyclers that are operated in parallel

Optical specifications

The 2-plex version features the channels Green and Yellow and the 5plex version all following channels:

Channel	Green	Yellow	Orange	Red	Crimson
Excitation in nm	463–503	514–535	543–565	570–596	590–640
Emission in nm	518–548	550–564	580–606	611–653	654–692

Excitation by high power white LED with average 4750 lumens Image acquisition by CMOS camera with 6.3MP

- Capacity Up to 96 samples per plate. Maximum plate capacity depends on the configuration (One, Four, Eight)
- Touchscreen 10.1" LCD Touch, active area 218.0 x 136.6 mm, resolution (Four/Eight) 1280*800 HD
- Touchscreen7.0" LCD Touch, active area 150.4 x 94.2 mm, resolution(One)1280*800 HD
- AcousticQIAcuity One: Max. 51.0dB(A)emissionQIAcuity Four/Eight: Max. 53.0dB (A)

USB drive USB2.0 8GB Compatible OS: Windows 8, Windows 7, Windows Vista, Windows XP (SP3 or later); Mac OS X 10.1 or later Operating temperature range: 0 to 35°C Operating humidity range: 10 to 90% (with no condensation)

- Storage temperature range: -20 to 60°C (-4 to 140°F)
 - Storage humidity range: 10 to 90% (with no condensation) Formatting: FAT32

Handheld scanner (optional)	Scan Pattern: Area Image (1280 x 800-pixel array) Motion Tolerance: Up to 89 cm/s (35 in/s)				
	Print Contrast Ratio: 15% (minimum)				
	Decode Capability: Reads standard 1D,				
	2D, Postal and stacked codes				
	Resolution: 1D Linear: 0.102 mm/4 mils; PDF417: 0.127 mm/5 mils;				
	Data Matrix: 0.195 mm/7.5 mils				

Declaration of conformity

Name and address of the legal manufacturer:

QIAGEN GmbH QIAGEN Strasse 1 40724 Hilden Germany

An up-to-date declaration of conformity can be requested from QIAGEN Technical Services.

Waste Electrical and Electronic Equipment (WEEE)

This section provides information about disposal of waste electrical and electronic equipment by users.

The crossed-out wheeled bin symbol (see below) indicates that this product must not be disposed of with other waste; it must be taken to an approved treatment facility or to a designated collection point for recycling, according to local laws and regulations.

The separate collection and recycling of waste electronic equipment at the time of disposal helps to conserve natural resources and ensures that the product is recycled in a manner that protects human health and the environment.



Recycling can be provided by QIAGEN upon request at additional cost. In the European Union, in accordance with the specific WEEE recycling requirements and where a replacement product is being supplied by QIAGEN, free recycling of its WEEE-marked electronic equipment is provided.

To recycle electronic equipment, contact your local QIAGEN sales office for the required return form. Once the form is submitted, you will be contacted by QIAGEN either to request followup information for scheduling collection of the electronic waste or to provide you with an individual quote.

California Proposition 65

Using this product can expose you to chemicals including lead acetate, which is known to the state of California to cause cancer and DEHP, which is known to the State of California to cause birth defects and/or other reproductive harm. For more information, go to **www.P65Warnings.ca.gov**.

Liability Clause

QIAGEN shall be released from all obligations under its warranty in the event repairs or modifications are made by persons other than its own personnel, except in cases where the Company has given its written consent to perform such repairs or modifications.

All materials replaced under this warranty will be warranted only for the duration of the original warranty period, and in no case beyond the original expiration date of original warranty unless authorized in writing by an officer of the Company. Read-out devices, interfacing devices, and associated software will be warranted only for the period offered by the original manufacturer of these products. Representations and warranties made by any person, including representatives of QIAGEN, which are inconsistent or in conflict with the conditions in this warranty shall not be binding upon the Company unless produced in writing and approved by an officer of QIAGEN.

Declaration list of China RoHS (SJT 11364-2014)

The environmental friendly use period of the QIAcuity instruments is 25 years. The marking for the Restricted Use of Hazardous Substances in Electronic and Electrical Products (SJ/T 11364-2014) is shown in Table 21.

Part Name - 部件名	Toxic or Hazardous Substances and Element - 有毒或有害的物质成分					
称	Lead (Pb) 铅	Mercury (Hg) 汞	Cadmium (Cd) 镉	Hexavalent Chromium (Cr6+) 六价 铬	Polybrominated biphenyls (PBB) 多溴联苯	Polybrominated diphenyl ethers (PBDE) 多溴联 苯醚
<u> Plastics - 塑料</u>						
Enclosure/Plastics parts - 外壳/塑料部 件	0	0	Ο	0	0	0
<u>Mechanical units - 机</u> 械部分						
Chassis/Moving parts - 底盘/可动部 分	0	0	0	0	0	0
Shielding/apertures/ covers - 罩/光圈/盖	0	0	0	0	0	0
<u>Electrical Units - 电器</u> 部分						
PCBs a. components/ Sensors - 印刷电路板 部分/传感器	х	0	Ο	0	0	0
Power supply - 电源	Х	0	0	0	0	0
<u>Cables - 电缆</u>						
Connecting cables - 连接电缆	0	0	0	0	0	0
<u>Motors - 电机</u>						
Motors/Pumps/Fans - 电机/泵/风扇	0	0	0	0	0	0
Optical Parts - 光学部 件						

Table 5. Marking for the restricted use of hazardous substances in electronic and electrical products (SJ/T 11364-2014)

Part Name - 部件名	Toxic or Hazardous Substances and Element - 有毒或有害的物质成分					
称	Lead (Pb) 铅	Mercury (Hg) 汞	Cadmium (Cd) 镉	Hexavalent Chromium (Cró+) 六价 铬	Polybrominated biphenyls (PBB) 多溴联苯	Polybrominated diphenyl ethers (PBDE) 多溴联 苯醚
<u>Plastics - 塑料</u>						
Enclosure/Plastics parts - 外壳/塑料部 件	0	0	0	0	0	0
<u>Mechanical units - 机</u> 械部分						
Chassis/Moving parts - 底盘/可动部 分	0	0	0	0	0	0
Filter, Lenses - 滤光器 /镜头	0	0	0	Ο	0	0
<u>Heating Unit - 加热装</u> 置						
Thermocycler -散热片	0	0	0	0	0	0

Note: This table is prepared in accordance with the provisions of SJ/T 11364.

O: Indicates that this toxic or hazardous substance contained in all of the homogeneous materials for this part is below the limit requirement in GB/T 26572.

O: 代表用于此部件的所有同类型的包含该种有毒或者有害物质的材料均在GB/T 26572的规定界限以下

X: Indicates that this toxic or hazardous substance contained in at least one of the homogeneous materials used for this part may be above the limit requirement in GB/T 26572.

X: 代表用于此部件的至少一种此类型的包含该种有毒或者有害物质的材料可能在GB/T 26572的规定界限以上

Document Revision History

Date	Changes
April 2021	Initial release
July 2021	Removed reference to German and French translations of Safety Information section

Limited License Agreement for QIAcuity

Use of this product signifies the agreement of any purchaser or user of the product to the following terms:

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